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April, 2020

**THE ANNUAL MEETING** of the **WINGATE PARISH COUNCIL** will be held in the  
**WINGATE COMMUNITY CENTRE**, Front Street, Wingate  
on **WEDNESDAY, 12<sup>th</sup> AUGUST 2020** at **7.00 p.m.**

**Clerk**

**A G E N D A**

1. **APPOINTMENT OF CHAIR PERSON**  
To appoint a Chair Person for the ensuing year.
2. **APPOINTMENT OF VICE CHAIR PERSON**  
To appoint a Vice Chair Person for the ensuing year.
3. **PUBLIC QUESTIONS 7.00 P.M. – 7.15 P.M.**
4. **MINUTES OF THE MEETING** of the Parish Council held on Monday 9<sup>th</sup> March 2020 (Appendix A)
5. **POLICE MATTERS**
6. **CASUAL VACANCY**  
To receive an update from the Clerk on the casual vacancy following the resignation of Councillor McGonnell.
7. **PROGRESS REPORT**
8. **CHILDREN IN NATURE CIC/FORMER PARK KEEPER'S COTTAGE**  
To consider an update from the Clerk on the proposed lease of the Park Keeper's cottage.
9. **ALLOTMENTS UPDATE**

To receive an update from the Clerk on:

- a) the North Road Allotment site- two vacant plots and a request from the Wingate Nursery to occupy one of the plots for school place purposes;
- b) a proposal to install additional fencing at the North Road West Allotment Site which was missed when original fencing was installed;
- c) a report from Durham County Council regarding the condition of an allotment at the Market Crescent Allotment Site; and
- d) a vacant plot at the Market Crescent Allotment Site.

10. **PARK UPDATE**

To receive and update from the Clerk on:

- a) general park issues; and
- b) use of the bowling and football facilities.

11. **PLANNING APPLICATIONS**

12. **CORRESPONDENCE**

13. **FEES FOR 2019/20**

To agree fees for 2020/2021 and fee collection arrangements for:

- a) football fields;
- b) bowls facilities; and
- c) allotments.

14. **PAYMENTS AND FINANCIAL MATTERS**

- a) to appoint an internal auditor for 2020/21;
- b) to authorise payments;
- c) financial update; and
- d) to agree the Annual Governance and Accountability Return 2019/20.

15. **REPORTS**

- (i) The Clerk
- (ii) Members
- (iii) County Councillor

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. **SCHEDULE OF ONGOING MATTERS**

To note the schedule of ongoing matters attached.

(Appendix C)

TO: **ALL MEMBERS OF THE WINGATE PARISH COUNCIL**